



MEETING OF ALBRIGHTON PARISH COUNCIL

I hereby give you notice that the meeting of Albrighton Parish Council is to be held on 3rd June 2020.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held via Microsoft Teams, at 6.00pm and all members of the Council are hereby summoned to attend. Details of the meeting id will be sent in the agenda for each meeting. Members of the public wishing to observe the meeting or participate in any Public Session should contact the Clerk at clerk@albrightonparishcouncil.gov.uk for a password at least one day prior to the meeting.

Dear Councillor

I HEREBY SUMMON YOU to a meeting of Albrighton Parish Council to be held on Wednesday 3rd June 2020 at 6.00pm this meeting will be held via Microsoft Teams, when the business set out below will be transacted.

Shirley Reynolds
Clerk to Albrighton Parish Council

ANNUAL MEETING OF ALBRIGHTON PARISH COUNCIL

20011. Election of the Chairman of Albrighton Parish Council

20012. The Declaration of Office must be signed by the newly elected Chairman.

Declaration and Acceptance of Office.

20013. Election of the Vice-Chairman of Albrighton Parish Council

20014. The Declaration of Office must be signed by the newly elected Vice-Chairman.

Declaration and Acceptance of Office.

20015. Review of Members' Declaration of Interests.

To review and declare any disclosable pecuniary interests.

20016. To confirm the Responsible Financial Officer to the Parish Council.

20017. To appoint an internal auditor for the 2020/21 financial year.

20018. To review the number of council committees.

20019. To elect committee members to council approved committees.

20020. To review the number of working parties and outside organisations and members serving on them. (enclosure)

20021. Closure of the Annual Meeting of Albrighton Parish Council.

ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.

20024 Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk.

20025. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

20026. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda, please contact the Clerk prior to the meeting. This is LIMITED TO THREE MINUTES PER PERSON – at the sole discretion of the Chairman.

20027. Minutes of previous meeting:

To receive the minutes of the meeting held on 13th May 2020 (enclosed).

20028 Finance & Personnel

- a) To receive a report by the Chairman Finance & Personnel to also include receipts and payments up to 30th April, (enclosed) – Cllr. Maguire.**
- b) To receive and approve the Annual Governance and Accountability return (AGAR) 2019/20 before presentation to the External Auditor. (enclosed)**
- c) To consider income & expenditure in May 2020 details below:**

Expenditure

Date	Cheque	To Whom Payable	Reason	Amount
12/05/2020	FPO	AMANDA WRIGHT	postage reimburse	£5.28
12/05/2020	FPO	Viking	Inv 150985 various stationery	£37.27
14/05/2020	FPO	Nationwide Building Society	Transfer to investment a/c	£20,000.00
14/05/2020	DD	Mainstream Digital	Fraud protection charges	£42.25
15/05/2020	FPO	Nationwide Building Society	Transfer to investment a/c	£20,000.00
15/05/2020	FPO	Craig Paxon	INV 2 Watering charges	£60.00
15/05/2020	FPO	B G Ground Maintenance	INV 191 Pattshall mow * 2	£140.00
18/05/2020	FPO	Nationwide Building Society	Transfer to investment a/c	£30,000.00
19/05/2020	FPO	Shropshire Council	Pension Deficit	£500.00
21/05/2020	DD	West Mercia Energy	Electricity charges March 2020	£222.12
21/05/2020	FPO	HMRC	PAYE/NI Contribution for April	£1218.49
21/5/20	FPO	Shropshire Council	Pension Contribution for May	£1671.38

22/05/2020	FPO	Albrighton Parish Council	Salaries May	£5185.38
22/05/2020	FPO	DM Payroll Services Ltd	Invoice 989 Internal Audit	£200.00
26/05/2020	DD	Aldi Automotive	Flyer lease for May	£787.96
26/05/2020	DD	BT Group PLC	Reference GP00043911-000059	£54.12

Income

Date	Payment Type	Payer	Reason	Amount
1/5/20	BACS	Albrighton Parish Council	Interest on Business a/c March 2020	£2.20
4/5/20	BACS	Shropshire Council	Library Subsidy	£1300.00
22/5/20	Cheque	Albrighton Parish Council	Flyer– Mrs. Andrews for March	£8.00
22/5/20	Cheque	Albrighton Parish Council	Flyer – LAH for March	£100.00

20029 To consider delegation of planning applications (Cllr Smith)

20030 To note Clerks report update (enclosed)

20031 To receive verbal update regarding traffic/pedestrian management (Cllr Collins)

20032 Date of next meeting:

- a) Albrighton Parish Council meeting – Wednesday 1st July 2020 6pm via Microsoft Teams