



Albrighton Parish Council

Station Road

Albrighton

Wolverhampton

WV7 3QH

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Minutes of meeting

5th April 2018

Minutes of the Albrighton Parish Council meeting held on Thursday 5th April, 2018 at 7.15 pm in the Parish Council Offices.

Present:

Cllrs. P Woodman (Chairman), R Smith (Vice Chairman), B Hickson, T Maguire, M Medlyn, M Pitchford, S Pledger, A Straney.

In attendance: S Reynolds, Clerk to Albrighton Parish Council and M Ward RFO. The Chairman welcomed Shirley Reynolds, the new Parish Clerk to the Council.

1. Apologies:

Apologies received from:

Malcolm Pate (holiday), David Beechy (holiday), James Pledger (illness), Roger Rudman (holiday), Sandra Kirkland (family commitment) Peter Illes (holiday) and Philip Harrison (prior commitment).

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members must fill out the declarations of Interests Forms for submission.

Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

Cllr, Medlyn declared an interest in agenda item 11 regarding the Albrighton Flyer.

3. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

Three members of the public were in attendance, issues raised included: -
Flooding on Station Road, this had been raised by the Clerk with STWA on Tuesday who had subsequently been out and state this is a gully emptying issue. Clerk to raise this with Shropshire Council. Another member of the public raised planning application for The Old Windmill, this was being discussed later on the agenda.

4. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community.

In the absence of Cllr. Pate there was no report from the Shropshire Council member.

5. Parish Councillors' reports with regard to any items of council business they have recently conducted likely to affect the community.

Cllr Smith reported that he had accepted the invitation to represent the Council at Cosford Museum where a new section was opened to celebrate 80 years of RAF Cosford, this function had also included Councillors from Donington with Boscobel Parish Council.

6. Minutes of previous meetings:

To receive the minutes of the meeting held on 1st and 8th March 2018 (enclosure).

Cllr. Smith asked that extra words 'evenings and weekends' be added to the sentence of agenda item 15 so it read

.... the minimum number for evening and weekend use.....

That item 25 correspondence should read Cosford Youth Club carried forward to meeting of 5th April 2018. With these additions:

It was PROPOSED, SECONDED and AGREED that the minutes of 1st and 8th March 2018 were true and accurate records.

7. Matters arising

To consider any issues arising from the minutes that are not included on the agenda.

Item 25 Albrighton Sports & Social Club, RFO to seek advice from SALC regarding this payment.

8. To review action points arising from recent council meetings:

Albrighton Parish Council meeting held on 1st and 8th March 2018 (enclosure).

There were no comments regarding the action points relating to 1st and 8th March 2018.

9. Committee reports:

None

10. Planning

Planning applications:

Reference: 18/01049/FUL (validated: 02/03/2018)
Address: 20 Bushfield Road, Albrighton, WV7 3PD
Proposal: Rebuilding of garage to form study and utility and erection of rear extension
Applicant: Mr Ian Ball

Councillors recommended that planning application 18/01049/FUL should be approved.

Reference: 18/01033/COU (validated: 07/03/2018)
Address: 16 High Street, Albrighton, WV7 3JT
Proposal: Change of use of ground floor from Use Class A3 to Use Class A4 drinking establishment with hot food provision
Applicant: ROK Drinks (C/O Agent)

Councillors recommended that planning application 18/01033/FUL should be approved.

Reference: 18/00855/FUL (validated 14/03/2018)
Address: 13 Arrow Drive. Albrighton WV7 3PF
Proposal: Erection of a replacement rear extension
Applicant: Mr & Mrs Wayne Lavell

Councillors recommended that planning application 18/00855/FUL should be approved.

Reference: 18/00852/FUL (validated: 19/03/2018)
Address: The Old Windmill, Windmill Lane, Albrighton, Shropshire, WV7 3BS
Proposal: Erection of a single storey extension linking to windmill; re-configuration of entrance and creation of roof terrace with glass balustrade following demolition of existing outbuilding
Applicant: Mr Matt Lakin

Councillors recommended that planning application 18/00852/FUL should be approved.

Reference: 18/01377/FUL (validated: 22/03/2018)
Address: 21 Bushfield Road, Albrighton, Wolverhampton, Shropshire, WV7 3PL
Proposal: Erection of a single storey rear extension
Applicant: Ms A Badham

Councillors recommended that planning application 18/01377/FUL should be approved.

Reference: 18/01360/FUL (validated: 27/03/2018)
Address: Brook House, Kingswood Road, Albrighton, WV7 3JH
Proposal: Erection of 2 bay detached garage with store
Applicant: Mr & Mrs T Rissbrook

Councillors recommended that planning application 18/01360/FUL should be approved.

Planning decisions:

Reference: 18/00376/TPO (validated: 22/01/2018)
Address: Byrkley, Shaw Lane, Albrighton, Wolverhampton, Shropshire, WV7 3DS

Proposal: To pollard 1 No Lime Tree protected by Shropshire Council (Land off Shaw Lane and Kingswood Road, Albrighton) TPO 2010 (T18)

Decision: Grant Permission

Received and noted.

Reference: 17/05614/FUL (validated: 11/12/2017)

Address: Harriots Hayes, Harriots Hayes Lane, Albrighton, Wolverhampton, Shropshire, WV8 1RQ

Proposal: Erection of a detached three bay garage/outbuilding/greenhouse following removal of existing farm building

Decision: Grant Permission

Received and noted.

Street naming and numbering:

Reference: 18/03614/NEWDEV

Proposed Street Name: 1 – 7 Lea Manor Gardens

Development Site: Former Lea Manor Hotel Residential Dev. Site

Location: Holyhead Road, Albrighton, Shropshire

Planning enforcement:

Date Received: 19/03/2018

Reference: 18/05840/ENF

Status: Pending Consideration

Address: Land Adjacent Hill View, High House Lane, Albrighton, Shropshire

Description of Issue: Alleged breach of Planning Control in relation to works not being built in accordance with the approved plans - larger than proposed and possible residential use

Case Officer: Julian Beeston

Area Office: South - Bridgnorth

Contact Details: 0345 6789004

Email: planningenforcement@shropshire.gov.uk

Received and noted.

11. To consider income and expenditure up to 28th February 2018 in line with the internal auditor's recommendation for financial monitoring, enclosure – Cllr. Maguire.

Cllr. Maguire went through the accounts and the figures for the budget against actual was noted by the committee.

The next meeting of the finance committee is on the 23rd April 2018 and Cllr Maguire asked Councillors to consider items for future expenditure so Finance Committee can commit these against our reserves as requested by the auditor.

It was PROPOSED, SECONDED and AGREED that Councillors would inform Finance Committee of any capital spend proposals in order they can draw up a capital works programme based on current Council reserves.

12. To receive an interim report prior to a final report in May and recommendations for a new Flyer service to cover Albrighton and Shifnal and surrounding areas with funding from Shropshire Council to begin in May 2018, (verbal report).

An interim report regarding the proposed new Flyer service was given to Councillors following the meeting today with Chris Edwards Shropshire Council. It was noted that a further meeting with Broseley Friendly Bus has been arranged for Wednesday 11th April 2018, the committee are still trying to work on a proposal which should be put to Council in May in order to meet deadlines for any funding.

13. To agree the dates and outline of the Annual Parish Meeting and Annual Meeting of the Council.

It was noted that the Annual Parish Meeting needs to be held before 31st May 2018, and it was therefore agreed that this would be held on 23rd May 2018 at 7pm in The Red House, Clerk to book venue. Discussion followed on guest speakers, it was noted that it is short notice but the Clerk would try and secure someone from STAR Housing in the first instance, if they are not available then one of the GPs from the surgery could be invited to discuss future changes.

14. To further consider the arrangements for the Christmas lights 2018, the possible purchase of new lights and a replacement for Cllr. Illes as Councillor with overall responsibility.

It was noted that a meeting has been arranged for 12th April 2018 with Turnock contractors for a walk around the village together with a discussion on future Christmas light displays.

15. To consider the preliminary arrangements for the approbation ceremony in September 2018 and any actions required in the short term.

Councillors were informed of the suggestion that only 5 members be invited to this ceremony and it was felt that all Councillors should continue to receive an invite both from Albrighton Parish Council and Donington with Boscobel Parish Council. Councillors were also asked to forward suggestions to Councillor Medlyn names of guests for the top table, this needs to be supplied before 26th April 2018.

It was PROPOSED, SECONDED and AGREED that all Councillors should continue be invited to this ceremony and that delegated power was given to Cllr Medlyn to convey this view on our behalf.

16. To receive a report on the Shropshire planning committee's decision regarding the Jessup application to build 74 extra care apartments and other housing east of Shaw Lane, Cllr. Woodman and to consider councils response including future petition.

Councillors were informed that following the planning meeting where Albrighton Parish Councillors had spoken against this proposal, and contra to Shropshire Councils Officers views this item has now been deferred by the planning committee who will be looking again at 5 key areas. Councillors were informed that the Civic Society in conjunction with the Surgery are producing a petition and are seeking the support of the Parish Council with this.

Discussion followed about the merits of the petition and how it would be circulated in order to gain maximum support from residents. Cllr Pledger also confirmed that Albrighton Patients group would also want to support the petition.

It was PROPOSED, SECONDED and AGREED by all Councillors that Albrighton Parish Council support this petition and that their name could be added onto the petition to show this.

17. To consider a report on the Community Infrastructure Levy fund allocated April 2018 and the identification of infrastructure priorities necessary to support development identified in the Place Plan, (enclosure).

Report noted for information.

18. Agenda items for the Albrighton Parish Council meeting to be held on Thursday 3rd May 2018 at 7.15 pm.

Members agreed that the following items should be included on the Council agenda for 3rd May 2018:

- West Mercia PCC Town & Parish Survey
- Flyer Bus scheme
- Christmas lights
- Moving meetings to Red House
- Finance Committee report
- RAF Youth Club
- Approbation Ceremony
- Air Show
- Abney Avenue Play Park

19. Correspondence

For action:

- Shropshire Playingfields Association – RFO to request copy of their accounts.
- Npower – this is out to tender.
- Shropshire Payroll Services – Councillors agreed contract to continue.
- A Skippen, electrical – Councillors all agreed that we do not accept paid advertisements on our Website.
- SALC – Clerk to contact to see if training could be arranged at APC at a fixed cost.

20. Date of next meeting:

Albrighton Parish Council meeting – Thursday 3rd May, 2018 at 7.15 pm in the Council meeting room.

Signed..... Date.....

Chairman