



ALBRIGHTON PARISH COUNCIL

Station Road

Albrighton

Wolverhampton

WV7 3QH

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18th April 2018

Dear Councillor

I HEREBY SUMMON YOU TO THE Annual Meeting of the Parish Council and business meeting to be held on Thursday 3rd May 2018 at 7.15 pm in the council meeting room.

Shirley Reynolds

Clerk to Albrighton Parish Council

AGENDA

ANNUAL MEETING OF ALBRIGHTON PARISH COUNCIL

1. Election of the Chairman of Albrighton Parish Council

The Declaration of Office must be signed by the newly elected Chairman.

2. Declaration and Acceptance of Office.

3. Election of the Vice-Chairman of Albrighton Parish Council

The Declaration of Office must be signed by the newly elected Vice-Chairman.

4. Declaration and Acceptance of Office.

5. Review of Members' Declaration of Interests.

To review and declare any disclosable pecuniary interests, and to inform Cllrs of the implications of GDPR.

6. To confirm the Responsible Financial Officer to the Parish Council.

7. To appoint an internal auditor for the 2018/19 financial year.

8. To review the number of council committees.

9. To elect committee members to council approved committees.

- 10. To review the number of working parties and outside organisations and members serving on them. (enclosure)**
- 11. To review and approve the Council's revised asset register at 31st March 2018 (enclosure)**
- 12. Closure of the Annual Meeting of Albrighton Parish Council.**

ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL.

13. Apologies

To receive and approve apologies for absence. Members are asked to give their apologies direct to the Clerk.

14. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members must fill out the declarations of Interests Forms for submission. Where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, they must do so under item 4(D) of Public Participation.

15. Public Participation

Members of the public are invited to ask questions, make representations or submit comments on any item on the agenda. This is **LIMITED TO THREE MINUTES PER PERSON** – at the sole discretion of the Chairman.

- 16. Report by the Shropshire Council member, Cllr. M Pate, with regard to items of business likely to affect the community.**
- 17. Parish Councillors' reports with regard to any items of council business they have recently conducted likely to affect the community.**

18. Minutes of previous meetings:

To receive the minutes of the meeting held on 5th April 2018 (enclosure).

19. Matters arising

To consider any issues arising from the minutes that are not included on the agenda.

20. To review action points arising from recent council meetings:

Albrighton Parish Council meeting held on 5th April 2018 (enclosure).

21. Committee reports:

22. Planning:

Planning applications:

Reference: 18/01496/CPL (validated: 04/04/2018)

Address: The Birches, Cross Road, Albrighton, Shropshire, WV7 3BJ

Proposal: Lawful development certificate for the proposed erection of leisure building, garages and garden room

Applicant: Mr Phillip Broome

Reference: 18/01746/TEL

Address: Bowling Green Lane, Albrighton, Shropshire, WV7 3HB

Proposal: Installation of broadband transmitting radio equipment

Applicant: Mr Redmond Peel

Planning enforcement:

Date Received: **05/04/2018**

Reference: 18/05854/ENF

Status: Pending Consideration

Address: The Paddocks, Land On The North Side Of, Harriots Hayes Lane, Albrighton, Shropshire

Description of Issue: Alleged breach of Planning Control in relation to the change of use of land, erection of out buildings and siting of a caravan

Case Officer: Julian Beeston

Area Office: South - Bridgnorth

Contact Details: 0345 6789004

Email: planningenforcement@shropshire.gov.uk

23. Finance:

- To consider receipts and payments up to 31st March, 2018, (to follow) – Cllr. Maguire.
- To receive report on any projects that have been earmarked for future spending in 2018/19 and beyond after a meeting of the Finance Committee
- To consider the Annual Governance Statement 2017/18 (enclosure)
- Accounts for the year ending 31/3/18 2017/18 (Cllr Maguire)

24. To receive a final report in May and make any recommendations necessary for the Flyer Bus Scheme. (enclosure)

25. To agree outline of the Annual Parish Meeting.

26. To further consider the arrangements for the Christmas lights 2018, the possible purchase of new lights.

27. To consider the preliminary arrangements for the approbation ceremony in September 2018 and any actions required in the short term.

28. To consider the suggestion of moving Albrighton Parish Council meetings to The Red House.

29. To consider arrangements for Cosford Air Show day.

30. To discuss the West Mercia PCC Town & Parish Council Survey (enclosure)

31. To consider memorial for David Leeson (former Councillor of Albrighton)

32. To discuss consultation on unauthorised developments and encampments (SALC)

33. To discuss the arrangements for the forthcoming GDPR regulations.

34. Agenda items for the Albrighton Parish Council meeting to be held on Thursday 7th June 2018 at 7.15 pm.

- Paul Fisher to address APC regarding proposed Garden Village development in Tong Parish
- Abney Avenue Play Park.
- Emergency arrangements concerning the Flyer in absence of the Clerk
- Out of date posters/notices around village

35. Correspondence

For action:

Email received from SALC - Model Standing Orders

Email received from Boningale Parish Council – Planning application

Reference: 18/01237/FUL (validated: 14/03/2018)

Address: Land at Rous Covert, Snowdon Road, Burnhill Green, Albrighton, WV6 7HU

Proposal: Creation of vehicular access to Burnhill Green Road to facilitate the relocation of Scout Campsite and Activity Centre (South Staffs. area)

Applicant: Mr Richard Shackleton (C/o Agent)

BPC are seeking our support, concerns below:

The Burnhill Green Road has a speed limit of sixty miles an hour and is used daily as a commuter route especially during the morning and evening rush hours. There have been two fatalities in the last twenty years on the two Shropshire sections. One near to the old Burnhill Green post office and the second by the its junction with Rushey Lane. As a consequence, two safety mirrors were erected at this junction. The residents of Rushey Lane are still experiencing hazards on exiting to this junction due to the increased vehicular numbers and increased speed over the last years. They have recorded several near misses recently. Over the last decade, there have been at least fifteen recorded road traffic incidents where vehicles have left the road on the length of the road that bends near to its junction with Home Farm Road. This is clearly evidenced by the fifteen damaged sections of hedge.

In the traffic assessment contained in the planning application, it states that there will be an increase in the traffic using the Burnhill Green Road at the junction of the proposed entrance to the Scout Camp site and activity centre. It is a known fact that the likely hood of road traffic incidents increases at the point where traffic crosses over and enters and leaves.

BPC would ask, that on the grounds of increased risk and road safety that the original access road in Snowdon Road be re-instated in the planning application.

Email received from Ros Keeton – litter along Patshull Road

For information: Future Fit printed materials

36. Date of next meeting:

- Albrighton Parish Council meeting – Thursday 7th June, 2018 at 7.15 pm in the Council meeting room.